



**State of Oklahoma
OKLAHOMA HEALTH CARE
AUTHORITY**

Amendment of Solicitation

Date of Issuance: January 31, 2020
Requisition No. 8070001166

Solicitation No. 8070001166
Amendment No. 1

Hour and date specified for receipt of offers is changed: No Yes, to: _____ CST

Pursuant to OAC 580:16-7-30(d), this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

Oklahoma Health Care Authority
4345 North Lincoln Boulevard

Sheila Killingsworth
Contracting Officer

(405) - 522 - 7846
Phone Number

Oklahoma City, OK 73105 - 5101
or

Personal or Common Carrier Delivery:

Oklahoma Health Care Authority
4345 North Lincoln Boulevard

Procurement@okhca.org;
sheila.killingsworth@okhca.org
E-Mail Address

Oklahoma City, OK 73105 - 5101

Description of Amendment:

a. This is to incorporate the following:

Ground Emergency Medical Transportation Request for Proposal (RFP) Questions and Answers are attached with a total of six pages. Please include this signed document for a total of seven pages in the Amendment One response.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**) Date

Authorized Representative Name (**PRINT**) Title Authorized Representative Signature

**OKLAHOMA HEALTH CARE AUTHORITY
GROUND EMERGENCY MEDICAL TRANSPORTATION
Attachment 7**

RFP Questions and Answers

| Question # | RFP Section(s): | Entity Question | OHCA Answer |
|------------|-------------------|---|---|
| 1 | General | Not sure if you're aware that your documents are password protected. We copied and pasted this attachment under a new excel worksheet. We hope that's ok. | Unlocked document versions are now available on the website at this location: http://www.okhca.org/about.aspx?id=24215 . After clicking on the document, select "Open", then "Enable Editing", and finally "Enable Content" if that window also opens. |
| 2 | General | Since this is a CPE program, we are assuming the RFP is strictly for FFS transports and this program is currently not extended to Medicaid managed care transports. Please confirm. | Correct. |
| 3 | General | Program effective date is October 1, 2018. Is it correct to assume that the first cost report due from providers will be for DOS October 1, 2018-June 30, 2019? | That is the state's intention, pending CMS approval of SFY2019 CPEs. |
| 4 | Scope of Work A.4 | Will OHCA require audits of providers' cost reports, or will the reconciliation be limited to the difference between transports reported by the providers and those in the State's MMIS system? If audits are required, will the State conduct those audits or will the contractor have responsibility for those functions? | Yes, OHCA will require audit of providers' cost reports. The awarded vendor for this RFP will not be responsible for the audits. |

| Question # | RFP Section(s): | Entity Question | OHCA Answer |
|------------|--|--|---|
| 5 | Scope of Work A.4C (iv,v,vi and vii) | Can you clarify whether the contractor will independently work on interim and final reconciliations, as well as settlements, or will the contractor be assisting the State with such duties? The language under the subsections seem to indicate both. | Yes, the awarded vendor will work independently, but in collaboration with the State. |
| 6 | <p>Section A. Scope of Work Page 7 A.3.3.d.Table 2 Contractor Key Roles and Responsibilities</p> <p><i>"Provide onsite management of the project and serve as the chief liaison to the OHCA for design, development, and project implementation activities, as well as the project's maintenance and operational phase."</i></p> <p><i>"Possess current Project Management professional certification, e.g., Project Management Institute (PMI), etc."</i></p> | Please define "onsite management". Additionally, would a graduate degree or specific Medicaid project management experience be accepted in lieu of "PMP certification"? | The "onsite management" is the designated manager of the awarded vendor's project. List specific degree(s) that are relevant to this project. |

| Question # | RFP Section(s): | Entity Question | OHCA Answer |
|------------|---|---|--|
| 7 | <p>Section A. Scope of Work Page 8 A.4.1.c.iii.</p> <p><i>"Cost report data is validated using desk reviews and data analysis to ensure completeness in accuracy"</i></p> | <p>a. What are the steps associated with this requirement?</p> <p>b. Will this process take place in the web-based system utilizing pre-established reasonability thresholds? i. Will OHCA or the Contractor be responsible for setting these thresholds?</p> <p>c. Will desk reviews occur pre-payment or post-payment? i. If this process will occur before payments are issued, will there be a post-payment audit?</p> <p>d. Will the contractor be responsible for provider follow-up to address findings?</p> | <p>a. List what the potential bidder's steps are in the bidder's organizational processes. b. The potential bidder will offer projected steps. b.i. OHCA and the awarded vendor will collaborate and agree on the thresholds. c. Desk reviews will occur in pre-review during the interim before reconciliation payment. c.i. Yes, a post-payment audit will occur, but the awarded vendor will not be responsible for the post-payment audit.</p> |

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|------------|--|--|---|
| 8 | <p>Section A. Scope of Work Page 9 A.4.c.vii</p> <p><i>"Contractor shall assist OHCA in the Annual GEMT CPE documentation process which shall consist of the following: Reconcile all interim payments to GEMT Providers compared to costs identified on each specific GEMT Providers cost report; and Calculate a final GEMT Supplemental Payment Program settlement of actual costs of providing Medicaid allowable services."</i></p> | a.What are the steps associated with this requirement? | Within the documentation processes, the awarded vendor will be providing data to OHCA that meets CMS requirements in an acceptable format, with the format determined in collaboration of both the awarded vendor and OHCA. |

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|------------|---|--|--|
| 9 | <p>Section C. Instructions to Bidder Page 7 C.6.10.c.i.1.</p> <p><i>"i.Attachment 4 - Technical Narrative Questions shall have the following:</i></p> <p><i>1) Page limits:</i></p> <p><i>a) Attachment Four shall be limited to 25 pages if the Bidder is not responding to the Value Added Services;</i></p> <p><i>b) Attachment Four shall be limited to 25 pages if the Bidder is responding to the requested Value Added Services; and</i></p> <p><i>c) Pages submitted in excess of this limitation will not be evaluated."</i></p> | <p>Is the page limit for the proposal 25 pages regardless of if "value added services" are incorporated in the writing or not?</p> | <p>Correct.</p> |
| 10 | N/A | <p>When does OHCA expect to make SFY19 supplemental payments?</p> | <p>As soon as possible, pending CMS approval of SFY2019 CPEs.</p> |
| 11 | N/A | <p>Will the selected Contractor for this work have a role in the SFY19 CPE program?</p> | <p>Correct, pending CMS approval of SFY2019 CPEs.</p> |
| 12 | N/A | <p>What is the role of the selected Contractor in training?</p> | <p>The awarded vendor will assist providers in the cost reporting process and the training required to meet the process.</p> |

| Question # | RFP Section(s): | Entity Question | OHCA Answer |
|------------|-----------------|--|--|
| 13 | N/A | What is the state's desired frequency and format (webinar, in person, system developed training modules) of trainings? | The awarded vendor can determine frequency and format of processes in collaboration with OHCA. |
| 14 | N/A | How frequently will meetings occur between OHCA and the Contractor? What will be the format of these meetings? | Meetings will occur as needed. The format will be determined between the awarded vendor and OHCA. |
| 15 | N/A | Would it be a conflict if the winning vendor also maintained provider contracts? Could reasonable efforts, including walled off team, serve as acceptable means to mitigate any potential conflict? Is this something over which the client would negotiate or would it be a disqualifying factor in the evaluation? | The awarded vendor maintaining provider contracts would not be a conflict if the awarded vendor can explain reasonable efforts to mitigate any potential conflict. Post-payment audit will not be performed by the awarded vendor of this RFP. |