SoonerCare
School-based Services

Presented by
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Fall 2019
Disclaimer

- This presentation is intended to serve as a reference guide; policy is current as of September 2018
- A copy of the applicable policies and rules can be obtained from the OHCA website at www.okhca.org/policies-and-rules
- All providers are responsible for ensuring compliance with current state/federal Medicaid policies pertaining to the services rendered
- NOTE: We are not state certified in your field of expertise. Some of your billing or coding questions may be addressed by your professional organization or professional licensing act
Training Objective

- School Based Overview
  - Who can bill
  - IEP/Plan of care
  - Requirements
  - Covered services
  - Documentation

- Helpful Numbers/Resources

- Questions
OHCA Providers

- School-based Services
- School-based Providers
- Eligible Providers
Billing Providers

- **Schools/Co-ops**
  - Schools/Co-ops are charged as the overseer of the student during the school day.
  - It is the responsibility of schools to obtain proper parental consent and/or agreements.
Billing Providers

- **Therapists**
  - Therapists billing for services are required to be contracted with OHCA
  - Use the TM modifier for IEP related services
  - Bill OHCA for reimbursement directly, using 03 place of service (school site) during school hours
### Rendering Providers

<table>
<thead>
<tr>
<th>Therapists</th>
<th>Paraprofessionals</th>
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<tbody>
<tr>
<td>Physical therapists</td>
<td>Registered nurses (RNs)/Licensed practical nurses (LPNs)</td>
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<tr>
<td>Occupational therapists</td>
<td>Personal care*</td>
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<tr>
<td>Speech language pathologists</td>
<td>School psychologists</td>
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*Requires prior authorization.
Payments

- School Based Fee-for-service (fee schedule)

- Federal share* Federal Fiscal Year (FFY) 2020
  - 10/01/2019 through 09/30/2020 = 66.02 percent

- State share
  - 10/01/2019 through 09/30/2020 = 33.98 percent
  - Invoicing for State share will be sent to the OHCA contracted school every quarter and payable within 45 days of invoice

*Centers for Medicare & Medicaid Services (CMS)
## Individualized Education Program (IEP) billable to SoonerCare

### Definition
- Annual meeting
- Medically necessary services
- IEP & supporting documentation maintained in EdPlan

### Signatures
- Parent’s signature needed first time to bill Medicaid with notification annually
- Parent and Providers’ signatures and credentials authenticated in IEP

### Include
- Type
- Frequency
- Duration
- Place of service
- Measurable goals
IEP (cont.)

- The plan of care; the IEP and all relevant supporting documentation shall serve as the prior medical authorization. Exception: personal care services
  - Occupational therapy/speech therapy can provide the script(order). Recognized as Practitioner of the Healing Arts
  - Physical therapy requires a dated script (order) from the member’s physician annually per ruling by Oklahoma Attorney General office

- School providers must ensure that all supporting documentation is maintained within the Oklahoma State Department of Education (OSDE) online IEP system
Requirements
Evaluations

- Script (order)
- Supporting documentation
- Uploaded to OSDE EdPlan
- Updated annually
Evaluation Documentation

- Medical documentation that supports the diagnosis and need for evaluation
- Practitioner of the healing arts/treating physician (order)
- Members strengths, needs and interests
- Recommended interventions for identified needs (include outcomes and goals)
- Recommended units and frequency of services
- Dated signature and credentials of professional completing the evaluation (add scope of his/her profession)
Requirements
Re-evaluations

- Supporting documentation
- Date of re-evaluation
- Age of child
- Testing/retesting
- Prior/Present level of delay
- Expected/Anticipated outcome
- Measurable goals/Objectives
- Specific planned interventions
- Signature/Credentials of provider
Covered Services

- Speech and language therapy services
- Occupational therapy services
- Physical therapy services
- Psychological services
- Psychotherapy counseling services
- Nursing services
- Personal care services*
- Hearing and vision services
- Assistive technology services

*Requires prior authorization.
Therapy Services

- **Eligible Providers:** OK state licensed/Contracted with OHCA
  - Speech language pathologist (SLP)
  - Occupational therapist (OT)
  - Physical therapist (PT)
Psychological Services

- **Testing**
  - With interpretation and written report
  - Includes both face-to-face time with patient, time interpreting test results and preparing report

- **Eligible providers**
  - OK state licensed psychologist
  - OSDE-certified school psychologist (must be employee of district)
Psychological Counseling

- **Eligible Providers**
  - OK state licensed psychologist
  - OSDE-certified school psychologist (must be employed by district)
  - OK state licensed LPC, LCSW, LMFT, LBP
  - Under supervision
    - Must also have master’s degree and be under active supervision approved by licensing board
OK Licensed Nurses

- RN or LPN (under RN supervision)
- Health encounter (assessment for developing nurse care plan)
- Nursing assessment — Acute episodic care
- Nursing services — Chronic conditions requiring nurse care plan (requires physicians orders)
- Vision screening
- Hearing screening (use of calibrated electronic equipment)*

*Mass screenings are not billable.
Personal Care Services

- Examples of personal needs include, but are not limited to:
  - Toileting
  - Oral feeding
  - Positioning
  - Hygiene

- Supporting documentation
  - Assessment/evaluation must identify specific diagnosis and the needs/interventions that are medically necessary

- Must be prior authorized by OHCA
Personal Care Services

- **Eligible providers must be:**
  - contracted with OHCA as a paraprofessional.
  - registered paraprofessionals/assistants
    - who have completed training approved or provided by OSDE, or
  - personal care assistants (including LPNs) who have completed on-the-job training specific to their duties
Documenting Services - Maintained In EdPlan

Overall, documentation should focus on the results or outcome.

It paints a picture in words of the therapy session.

Always report MM/DD/YY and record start/stop time of session.

Signature of provider followed by credentials.

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Progress Notes

At a minimum, notes must include:

- Child’s name and DOB
- Date of service (MM/DD/YY)
- Start and stop time of service
- Diagnosis (primary and/or functional)

- Demonstrate the relationship of service with the medical goals/objectives
- What was worked on with the child
- Participation level of child and response
- Identify plans for next session or change in treatment.
- Must be legible and signed w/credentials
Group Therapy

- No more than five (5) members can be present during a group therapy session*

- A daily log/list must be maintained and must identify the participants for each group session

- Service provider must sign daily progress notes.

- Must be listed on IEP – group or individual services and the specific rational for each type that ties back to goals that are medically necessary

*SoonerCare and non-SoonerCare.
Audit Documentation

- Records kept for six years
- Attendance records
- Copy of provider credentials
- Appropriate referrals/prescriptions
- Appropriate supporting medical assessments/evaluations
- Supporting treatment plan(s) IEP
- Provider treatment/progress notes
OHCA Portal

- Real-time response
- Ability to print eligibility verification for student’s record
- Claims submission
- Track prior procedure codes filed and paid
- Prior authorization for personal care request
# OSDE EdPlan

## Documents

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- September EdPlan Webinar Schedule
- SpecialEd_Enrollment_FAQs_2019.pdf
- EDPlan_Summer_Updates_2019.pdf
- August EdPlan Webinar Schedule

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- OK_EDPlan_Medicaid_Logging_Goals.pdf
- How to Approve Service Logs
- Updating Credentials
- Inputting Physician’s Auth for PT Services.pdf
School-Based Resources

- **OHCA public website**
  - Visit [www.okhca.org/school-based-services](http://www.okhca.org/school-based-services)

- **SoonerCare Provider Helpline**
  - Call 1-800-522-0114 > option 2, 1.
  - Password reset (PIN expires after 90 days of inactivity)

- **Register for OHCA Web Alerts at [www.okhca.org](http://www.okhca.org).**
School-Based Contacts

- To submit an OHCA training request or for questions on school-based program policy questions
  - Email SoonerCareEducation@okhca.org

- For help with electronic transactions
  - Contact the EDI Help Desk at 1-800-522-0114 > option 2, 2.
Questions